

# Ogle Co. Pilots, Inc.

*oglecountyairport.com*

## Board of Directors Minutes

4 March 2024

### **Attendance:**

Board Members: Jon Bargren, Roger Doran, TJ Graden, and Jerry Hose  
Members: Steve Friel, Andrew Mundt, William Smith, and Keith Willing  
Staff: Shellie Graden  
Others: Nicole Hose

**Call to Order:** Meeting called to order at 1805 Hours by VP Jon Bargren

**President's Statement:** No statement.

**Hearing of Non-Board Members:** None.

### **Secretary's Report:**

Minutes of the 5 February 2024 Board of Directors meetings were presented. Roger Doran made a motion to approve the minutes. 2<sup>nd</sup> by TJ Graden. Motion passed.

### **Treasurer's Report:**

Roger Doran presented the Treasurer's Report. He also reported that he renewed the CD that matured on 14 February 2024 for 13 months at 4.57%, maturing on 14 March 2025. Motion to approve the Treasurer's Report and CD renewal made by TJ Graden. 2<sup>nd</sup> by Jerry Hose. Motion passed.

### **Old Business:**

Alternative Payment Methods – Event and fuel payment methods were discussed, included breakfast pre-sales and credit card processing. After much discussion it was decided to use Venmo as an alternate method for receiving breakfast payments. Roger Doran made a motion to adopt Venmo as an alternative (to cash) for the breakfast. 2<sup>nd</sup> by Jon Bargren. Motion passed. The Board did not make a decision alternative payment methods for breakfast pre-sales and fuel sales, which, therefore, remains unchanged.

T-Shirts - Keith Willing presented a T-shirt design to the board. Those present suggested some changes to the design. Keith said that offering only one shirt color would minimize cost and maximize profit. Those present at the meeting agreed that gray would be a good shirt color. Child sizes were discussed, but those present decided to offer only adult sizes. Keith will present a modified design and costs at the next board meeting. The shirts will be sold at the 4<sup>th</sup> of July Breakfast.

West Parking Lot – TJ Graden reported that Wolbers quoted \$2,860 for the construction of a new gravel road from the east side of the west parking lot on the north side of the B row of hangars to the east edge of B1 and C1 hangars. The road will be 240 ft long, 8 ft wide, and 8" deep. The board decided to revisit the project after the July 4<sup>th</sup> Fly-In Breakfast.

Emergency Snow Removal Expenses – The board will develop a fee schedule for the next winter season. A possible solution could include OCPI paying for part of the cost with the balance covered by the hangar owners that benefit from it. It was decided that OCPI will pay for the snow removal earlier this year and that Shellie should credit the Hangar B and C owners for their snow removal fee.

Mowers Status – Steve Friel, Jon Bargren, and Keith Willing will have the mowers ready before the spring mowing season begins.

Web Hosting Update – topic was tabled.

**New Business:**

2<sup>nd</sup> CD Renewal - Treasurer Roger Doran reported that the 2<sup>nd</sup> CD matures on 9 March 2024. Its current value is \$10,332.55. He made a motion to renew the CD. 2<sup>nd</sup> by Jerry Hose. Motion passed.

Hangar A10 Sale – Signatures are needed by President Gerry Hough and Secretary Gary Melvin to finalize the sale, but they are out of town. VP Jon Bargren possesses the documents and will present them at the April Board meeting for final signatures.

Fly-In/Drive-In 4<sup>th</sup> of July Breakfast – The board decided to keep the breakfast fee the same - \$10 per adult and \$5 per child. Office Manager Shellie Graden presented a budget for the breakfast – cost will be \$4,795. The break-even point is 480 adults.

TJ Graden reported that he made an emergency repair to the water hydrant in the public-use bathroom. The cost was \$739.70.

Board Director Replacement for Gary Morris – Andrew Mundt expressed his interest in filling the board directorship vacated by Gary Morris. This item was tabled until the next board meeting when the full board will be present.

Treasurer Position – Roger Doran reported that when his term as Treasurer expires, he will not seek re-election.

**On-Going Project List**

New Hangar Construction Info Packet – Shellie Graden and Gary Melvin will update the packet.

**Raffle Drawing:**

The March raffle ticket winners were:

Phil Gould and Linda Stranberg

Previous 2024 winners were:

Jan: #0080 Nathan/Nathaniel Friel and #0113 Mark Schmidt

Feb: Larry Ebert and Chris Bamborough

**Thank You to:**

Jon Bargren for filling in for Pres Gerry Hough and Sec Gary Melvin in their absence.

TJ Graden for fixing the water hydrant.

TJ Graden for getting the road extension quote from Wolbers.

Shellie Graden for preparing a budget for the breakfast.

Keith Willing for handling the T-Shirt design.

**Adjourn:**

The meeting was adjourned at 1919.

*The next Board of Directors meeting will be held on Monday 1 April 2024 at 1800 Hrs at C55.*